



ROOM DROP AGREEMENT

9th World Congress for Hair Research
November 18-21, 2015
InterContinental Hotel Miami, Miami, FL, USA

Apply now by returning this Agreement with payment, or complete the agreement online at:
<http://www.registration123.com/NAHRS/EXHAIR2015/>

1. Company Information:

Company Name: _____
Mailing Address: _____
City, State/Province, Zip Code, Country: _____
Phone: _____ Fax: _____ E-mail Address (required): _____
Contact person and title: _____
Product or Service you will promote: _____

2. Authorized Signature to enter into this agreement: _____ Date: _____

We/I agree to pay the total fee as indicated below to the NAHRS and understand that we are also responsible for all additional costs and complying with all policies, as listed below in #5 and #6 below. The full fee is due with this agreement. **No refund will be allowed for voluntary cancellation after August 14, 2015.** All refunds are subject to \$100 USD administrative fee.

3. Fee to the NAHRS for the opportunity to do the room drop: (hotel room drop fees are separate from this fee)

- | | |
|--|-------------|
| <input type="checkbox"/> Exhibiting Company, envelope (with one page inserted) or one-page flyer | \$1,500 USD |
| <input type="checkbox"/> Non-Exhibiting Company, envelope (with one page inserted) or one-page flyer | \$2,500 USD |
| <input type="checkbox"/> Exhibiting Company, larger Item | \$2,500 USD |
| <input type="checkbox"/> Non-Exhibiting Company, larger item | \$3,500 USD |

4. Payment Information: (full fee payment required with this agreement)

- Check, made payable to: **North American Hair Research Society**
 Credit Card: Visa MasterCard American Express *Credit card payments may be faxed to: (630) 262-1520*

Amount Authorized to Charge: _____

Card Number: _____ Expiration Date: _____

Name on Card: _____ Signature: _____

Keep a copy of this agreement and return the original to:
North American Hair Research Society (NAHRS)
Attn: Meetings & Exhibits
303 West State Street, Geneva, IL 60134 USA
FAX: 1-630-262-1520

Questions?
Call 1-630-578-3991 or e-mail info@nahrs.org

Call us if you do not receive a confirmation within 3 weeks!

5. The Costs Involved:

In addition to the fee payable to the NAHRS as listed in #3, you will be responsible for:

- Paying the InterContinental Hotel Miami's room drop fees. These hotel room drop fees will be USD \$2.00 or \$4.00 depending on size of item, payable directly to the hotel. Note: these room drop fees are subject to increase. The NAHRS will give you instructions at a later date on how to make this payment to the hotel.
- Producing your own room drop materials and delivering them to the InterContinental Hotel Miami in a condition ready to be delivered to the rooms, by the date required. The NAHRS will inform you of the required quantity on October 21, 2015.
- Any receiving/handling fees your items may incur at the InterContinental Hotel Miami.

6. Policies:

The InterContinental Hotel Miami will not accept room drop materials without the consent of the NAHRS. **Room drops will occur on Thursday, November 19, 2015.** Guidelines for room drop materials are as follows: (All materials will be checked on-site for compliance to these rules.)

- The World Congress logo may not be used on the materials.
- You may not state or imply that your product or service is endorsed or recommended by the NAHRS or World Congress.
- You may not state that your product/service is better than another product or service.
- NAHRS requires you to forward your room drop piece for review and approval by October 30, 2015. You may email it to Jule Uddfolk at jule@mmsformmeetings.com.

FOR OFFICE USE ONLY:

Date Accepted: _____ By _____ Date to Exhibit Manager: _____

Date payment received: _____ Check#/CC: _____ Amount:\$ _____